



Cardiff and Vale of Glamorgan Regional Partnership Board Work Programme 2017/18 – Quarter 4 Update

1. Introduction

The Social Services and Well-being (Wales) Act 2014 came into force on 6th April 2016 and imposes duties on local authorities, health boards and Welsh Ministers that require them to work to promote the well-being of those who need care and support, or carers who need support. The Act's requirements include:

- *People have control over what support they need, making decisions about their care and support as an equal partner;*
- *New proportionate assessment focuses on the individual;*
- *Carers have an equal right to assessment for support to those who they care for;*
- *Easy access to information and advice is available to all;*
- *Powers to safeguard people are stronger;*
- *A preventative approach to meeting care and support needs is practised;*
- *Local authorities and health boards come together in new statutory partnerships to drive integration, innovation and service change.*

Part 9 of the SSWB Act requires local authorities to make arrangements to promote co-operation with their relevant partners and others, in relation to adults with needs for care and support, carers and children. Part 9 also provides for partnership arrangements between local authorities and Local Health Boards for the discharge of their functions. The Partnership Arrangements (Wales) Regulations 2015 of the Act set out the aims of improving outcomes and well-being of people, as well as improving the efficiency and effectiveness of service delivery. The key aims of cooperation, partnership and integration can therefore be described as follows:

- To improve care and support, ensuring people have more say and control;
- To improve outcomes and health and wellbeing;
- Provide co-ordinated, person centred care and support;
- Make more effective use of resources, skills and expertise;

2. Cardiff and Vale of Glamorgan's Governance and Delivery Arrangements

The Cardiff and Vale of Glamorgan Regional Partnership Board (with support from a Strategic Leadership Group) provides the governance arrangements for overseeing the work of the Integrated Health & Social Care Partnership and ensuring delivery arrangements are in place to enable effective implementation of the Act on a regional basis. Progress monitoring against this Regional Work Programme is reported to the Board and the Senior Leadership Group for action as required.

The Board will primarily be responsible for overseeing delivery against the identified priorities set out in **Figure 1** which include:

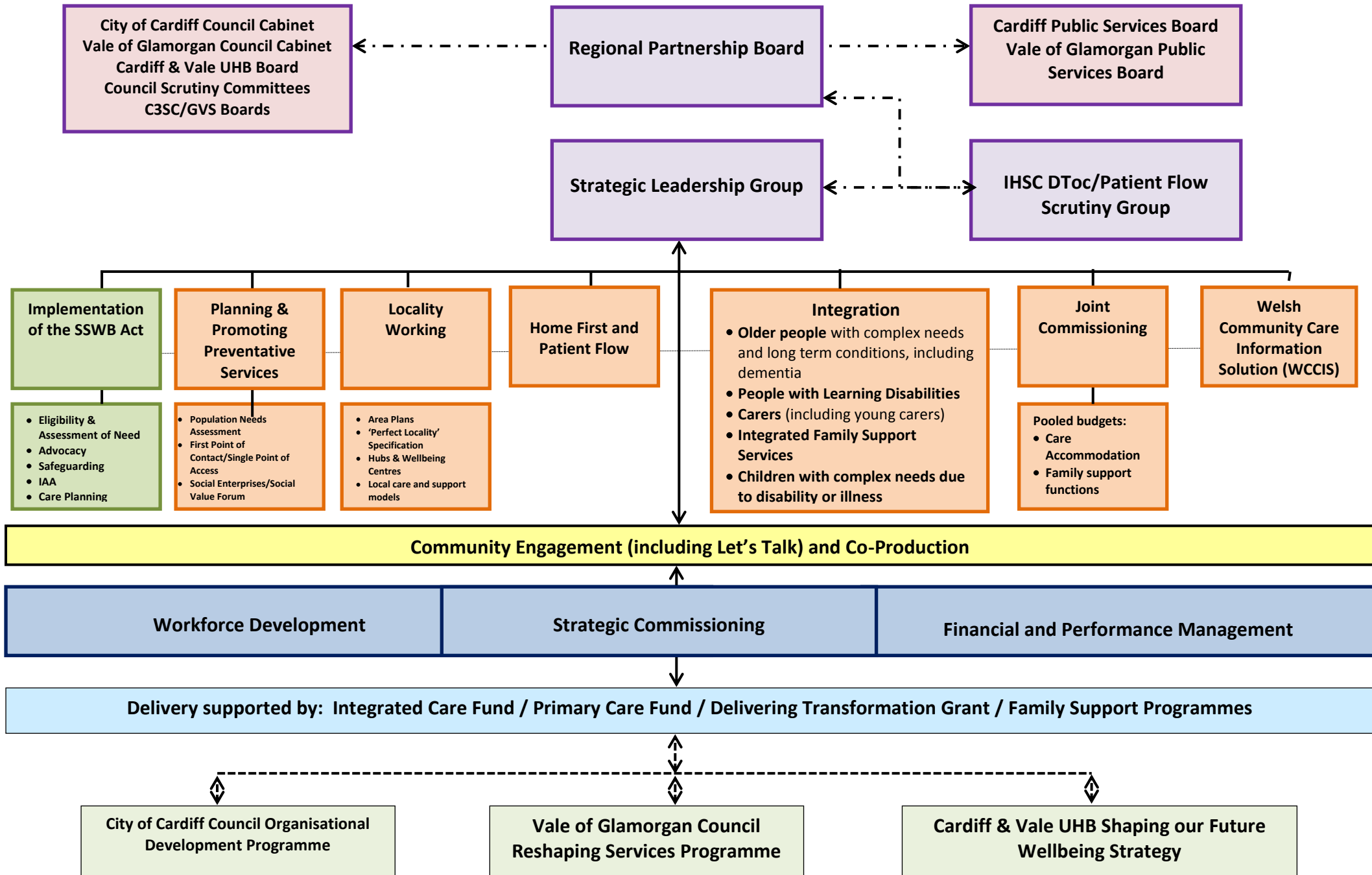
- **Planning & Promoting Preventative Services** (including preparation of the Population Needs Assessment)
- **Locality Working** (including the preparation of Area Plans)
- **Home First and Patient Flow**
- **Integration** (in line with Part 9 of the SSWB Act – Older people; People with learning disabilities, carers, Integrated Family Support Services, Children with complex needs due to disability or illness)
- **Joint Commissioning** (prioritising the establishment of pooled funds for care accommodation for older people, family support services and functions that will be exercised jointly as a result of a)
- **Welsh Community Care Information Solution**

In addition the Board will receive updates on other elements of the Act implementation which are being led by a Local Authority Regional Steering Group. This Group has been established to focus on the operational actions required to implement the Act and includes a number of work streams which have been developed in response to the requirements. Senior officers from Cardiff and the Vale of Glamorgan Councils have been allocated responsibility for making progress in these areas and will provide updates and escalation reports to the Board as required.

The work of the Integrated Health & Social Care Partnership will be driven by a virtual Integration team consisting of senior joint appointments and identified senior leads from statutory partners. Work will also be undertaken by this team to align funding across the Partnership to reduce duplication and maximise efficiencies to ensure successful outcomes are delivered.

Cardiff & Vale of Glamorgan Regional Partnership Governance Structure

Figure 1



Cardiff and Vale of Glamorgan Regional Partnership Board Work Programme 2017/18 Quarter 4 Update

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
1. Governance								
1.1	<p>Continue to provide leadership and overview to delivery of Part 9 requirements and the integration of health and social care in the priority areas. To include:</p> <ul style="list-style-type: none"> • Quarterly reviews of progress to date • Ongoing review of effectiveness of partnership working through Board Development Sessions • Continued development of communication & engagement mechanisms / sharing of best practice. • Positively promote required culture change within partner organisations and reflect within 	<p>Part 9: Partnership Arrangements (Sections 166-169)</p>	<p>March 2018</p>	<p>RPB</p>	<p>Assistant Director – Integrating Health & Social Care, Cardiff & Vale UHB</p>	<p>The Partnership continues to monitor progress via quarterly update reports to the Regional Partnership Board and the Strategic Leadership Group.</p> <p>To date, two RPB Development workshops have taken place in 17/18 have taken place with a focus upon Preventative Interventions and workforce development. The report of the Workforce Workshop was considered at the February RPB and follow-up actions will be included in the Work Programme for 2018/19.</p> <p>Other workshops focusing upon Pooled Budgets, Procurement and the development of the Area Plan have also taken place to ensure communication and wider engagement on key partnership priorities.</p> <p>A quarterly newsletter on the work of the Partnership has been widely circulated with the Spring, Summer and Winter editions all being available on the IHSC website. The latest Spring edition will be made available following the May RPB Meeting.</p> <p>RPB agendas have been focused on key partnership</p>	<p>*Core *ICF</p>	<p>G</p>

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
<ul style="list-style-type: none"> organisational corporate plans Prioritise organisational change capacity to accelerate integration agenda. 					priorities which in turn have helped to promote wider cultural change and / or facilitate that available capacity is focused upon accelerating change e.g. ICF capital funding has been allocated to undertaking baseline exercise on accommodation for Older People which will inform future Housing / Accommodation plans for the future.		
2. Planning & Promoting Preventative Services							
2.1	<ul style="list-style-type: none"> Feedback to stakeholders/residents who contributed to PNA Disseminate Findings of PNA to ensure the assessment informs service changes/commissioning Identify process for ensuring assessment kept 'live' and information is accessible to stakeholders. 	Part 2: <i>General Functions & Overarching Duties</i> Section 14 Section 15(2)	May 2017	RPB	Consultant in Public Health Medicine, Cardiff & Vale UHB	*Core Following the publication of the PNA in March 2017 the PNA has been widely circulated and also made available on the Partnership's website . Those who were involved in the development of the PNA were invited to the Area Plan Stakeholder workshop in October 2017 to provide input into the draft Plans. As part of the Area Plan planning process other responsible Partnership delivery mechanisms have been contacted to remind them of the need to ensure they are reflecting the PNA in future planning.	G
2.2	Develop an Area Plan for the region to reflect the findings of the PNA. The Area Plan will also reflect: <ul style="list-style-type: none"> The Partnership's 	Part 2: <i>General Functions & Overarching Duties</i>	March 2018	RPB/SLG	Assistant Director – Integrating Health & Social	*Core *ICF A pre-consultation workshop on the draft Area Plan took place on 5 th October with an extensive range of partners and stakeholders to inform the final draft. Consultation took place between 23 rd October – 3 rd	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	Locality approach to focus on neighbourhoods/ Clusters <ul style="list-style-type: none"> The Partnership's 'Perfect Locality' Specification Alignment with the Public Service Boards Well-being Plans. 	<i>Section 14</i> <i>Section 15(2)</i>		Care, Cardiff & Vale UHB/ Consultant in Public Health Medicine, Cardiff and Vale Public Health Team	December and over 115 comments were received. Links were established with the Public Service Board consultations on the Well-being Plans to ensure alignment where possible. Following approval by the RPB on 1 st February the Area Plan and Action Plan was considered and approved by the Cabinets of Cardiff and Vale of Glamorgan Councils and the UHB Board. The Area Plan and Action Plan have now been submitted to Welsh Government in line with statutory Guidance.		
2.3	Continued development of a First Point of Contact (FPoC) for Preventative Services across Cardiff and Vale of Glamorgan <ul style="list-style-type: none"> ICF Baseline indicators to be revised following review of 2016-17 full year performance Working across health and social care <ul style="list-style-type: none"> Find effective ways of delivering alongside primary care (GP surgeries/primary care 	<i>Part 2: General Functions & Overarching Duties</i>	March 2017	SLG/ RPB	Assistant Director, Communities & Housing, Cardiff Council ICF baseline indicators have been reviewed for 2017-18 following consideration of overall performance in 2016-17. At the end of Quarter 4, the FPOC demonstrated the following performance: <ul style="list-style-type: none"> 4,723 home visits had been undertaken (Baseline target = 3,800) £4.01m additional income had been accessed for citizens (Baseline target: £4m) 3,804 interventions had been provided (Baseline target: 2,000) The FPOC had received 27,887 calls (Baseline target = 28,000) The FPOC had provided services for 2,314 new cases (Baseline target = 3,000) 98% of people felt that the FPOC had improved 	*Core *ICF	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
	<p>nurses for older people nurses) and/or embedding effective referral pathways</p> <ul style="list-style-type: none"> • Run clinical services at Sandown Court and Brentwood Court in co-operation with primary care • Share learning from Health across sectors, including the private sector, to protect and inform the public (eg slips, trips and falls; dementia best practice) • See Section 3 below 				<p>their quality of life (Baseline target = 85%).</p> <p>Currently, the First Point of Contact Service is addressing 73% of new cases received directly without the need for onward referral to adult social services. The strategy of using generic call handling with a broad knowledge of wellbeing services is improving access and providing a timely, more holistic response to citizens.</p> <p>The RPB Development Workshop on Preventative Interventions highlighted a number of actions which should be progressed. This included an agreed intention to enhance and facilitate information sharing between partners working in primary care. A baseline exercise to understand the current situation has been implemented with further actions being noted in Section 5.11 below.</p> <p>In the meantime, discussions are underway to consider a Target Operating Model which would further develop Cardiff's First Point of Contact and Vale's Single Point of Access models across the region.</p> <p>Building work is now complete within Sandown Court and services have been initiated.</p>			
2.4	Continued development of a Single Point of Access	Part 2: General Functions &	March 2018	SLG/ RPB	Head of Adult	ICF baseline indicators were reviewed for 2017-18 following consideration of overall performance in	*Core *ICF	G

	Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	<p>(SPoA) for Adult Community Health (NHS) and Social Care Services for the Cardiff and Vale Region.</p> <ul style="list-style-type: none"> ICF Baseline indicators to be revised following review of 2016-17 full year performance. Increase number of services coming through the Customer Contact Centre to include: <ul style="list-style-type: none"> -Western Vale, NW Cardiff and South and East Treatment Rooms; Cardiff Podiatry; Cardiff CRT; Cardiff ECAS and Day Hospital. Complete recruitment of vacant posts. 	<i>Overarching Duties</i>			Services/ Locality Manager, Vale of Glamorgan Council	<p>2016-17.</p> <p>At the end of Quarter 4, the SPOA demonstrated the following performance:</p> <ul style="list-style-type: none"> 7,202 triage team referrals had been received (Baseline target = 7,000) 68% of referrals had been resolved directly with no onward referral to adult services (Baseline target: 60%) 513 hospital discharges had been facilitated. (Baseline target: 400). <p>Of the 68% of calls resolved within SPOA, 49% are resolved without referral to the Intake and Assessment team. The strategy of using generic call handling with a broad knowledge of wellbeing services (housing, environmental health, etc) is improving access and providing a more timely, holistic response to citizens.</p> <p>The SPOA now processes requests for both Cardiff Podiatry services and Cardiff ECAS referrals.</p> <p>Discussions are underway to consider a Target Operating Model which would further develop Cardiff's First Point of Contact and Vale's Single Point of Access models across the region.</p>		
2.5	Continue to further	Part 2:	March	Regional	Operation	The Regional Implementation Group has been	*Core	A

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
	develop DEWIS as a central information point and signposting tool. To include: <ul style="list-style-type: none"> • Awareness raising across public and organisations • Review and update records within the database • Develop sustainable mechanism to maintain up-to-date resources. 	<i>General Functions & Overarching Duties</i>	2018	Steering Group – Sustainable Social Services	al Manager – Preventative Services, Cardiff Council/ Head of Service, Vale of Glamorgan Council	replaced with an Editors Group. Its purpose is for Editors who frequently use the system to meet and discuss any issues and set up systems to ensure the smooth and consistent running of DEWIS. They will now meet on a monthly basis in the hope that this group will grow as more editors are found. This will be supported by the DEWIS Administrator at the Local Government Data Unit, when required. <ul style="list-style-type: none"> • There are currently 1,440 records on DEWIS for the region currently. • Training to frontline staff within the local authorities is ongoing. • Expired resources that are listed in a category that currently does not have an editor have been sent to main Editors in the hope they can help with this timely task to alleviate the pressure on the Vale and Cardiff FIS in the absence of the DEWIS Coordinator. • A national launch will take place at the Royal Welsh show 23-29 July 2018 and aim to double the number of resources to 10,000 for the launch. • A work stream has been launched to focus specifically on DEWIS in the coming to year to focus on its development and sustainability. 	*DTG *ICF	
2.6	*NEW ACTION* - Build upon the youth engagement work that is underway currently through education and	Part 2: <i>General Functions & Overarching Duties</i>	March 2018	Regional Partnership Board.	Assistant Director – Children’s Services, Cardiff Council	The RPB Development Workshop on Preventative Interventions agreed to consider the development of a workshop to focus on how benefits of working with the Third Sector in relation to Children and Young People might be explored.	*Core	G

Requirement/Partnership Strategic Priority		Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	community hubs, exploring the benefit of wider discussion with Third Sector partners for extending preventative services for children and young people with complex needs.				and Head of Service, Vale of Glamorgan Council	<p>Young People continue to be involved in the commissioning of new services – examples include the contribution of the ‘Young Commissioners’ in supporting the future development of Families First services.</p> <p>The Children with Complex Needs service incorporates an Independent Living Skills project run by Third Sector providers. The project incorporates 1-1 and group activities for young people to embed skills which will enable them to live in and access their community independently.</p>		
3. Locality Working								
3.1	<p>Further develop the delivery of a ‘Perfect Locality’ approach to include:</p> <ul style="list-style-type: none"> Respond to specification via the Area Plan and encourage increased emphasis on home first approach, reablement and alternative accommodation options within the community Submit Strategic 	Part 2: <i>General Functions & Overarching Duties</i>	March 2018	SLG/RPB	Director of Public Health / Director of Strategy and Planning, Cardiff & Vale UHB	<p>Locality working has been incorporated into the UHB’s Transformation Programme. Examples of initiatives being taken forward include:</p> <ul style="list-style-type: none"> Development of a collaborative resource (mental health practitioners and third sector) to address unmet need around moderate depression in Cardiff East Moving Paediatric Phlebotomy into the community instead of in secondary care - commencing with a pilot in one cluster. Exploring demand management for GPs using the principles used in transformation of local authority first point of contact services. <p>The SOFW: In Our Community Programme is</p>	*Core *ICF	A

Requirement/Partnership Strategic Priority		Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/ Resource Contributions	RAG
	<p>Programme Business Case for Health & Wellbeing Centres and well-being hubs;</p> <ul style="list-style-type: none"> Submit relevant project business cases for specific hubs 					<p>progressing:</p> <ul style="list-style-type: none"> Key pieces of work to be completed include:- <ul style="list-style-type: none"> setting target outcomes for the programme; service and revenue modelling for the first tranche projects (H&WC@CRI, WH@ParkView, WH@Maelfa, WH@Penarth; and outpatient modelling exercise to support shift from hospital into the community The SLG received a Programme Business Case Summary report on current progress in May 2018. The Programme Business Case is being developed currently for submission to Welsh Government by end July 2018. A number of key risks have been identified including availability of funding, capacity and timescales and actions have been undertaken in a bid to address them. 		
3.2	<p>Further develop a locality working pilot in Cardiff (Llanishen) to develop a social care and support strategy focussed on older person hubs and trialling a new model for commissioning domiciliary care. To include:</p> <p>Future Housing Strategy</p> <ul style="list-style-type: none"> Review the current housing list and assess 	Part 2: <i>General Functions & Overarching Duties</i>	March 2017	SLG/ RPB	Assistant Director, Adult Services / Assistant Director, Housing and Communities, Cardiff Council	<ul style="list-style-type: none"> Despite significant efforts, the Locality Care pilot project has been closed due to the lack of service uptake by potential clients. A project closure report has been considered by the ICF Programme Board to ensure lessons learned are shared and various short term projects were approved by the SLG to ensure full utilisation of the funding. A project group is undertaking a review of the local housing market across all tenures in Cardiff and the Vale of Glamorgan for people aged 50 years and above. A research report considering future need for housing with care and care ready 	*Core *ICF	A

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
	<p>how suitable it is for allocating adapted housing to older people, in particular those who have complex needs</p> <ul style="list-style-type: none"> Implement the plan for the redevelopment of Brentwood Court as a social hub for older people, and work with contacts identified during phase one of the project to ensure a range of services and activities are available to residents and also local people from the surrounding area Assess the effectiveness and level of interest in the various groups and services both among Brentwood Court residents and the wider public. <p>Co-ordination of Day Opportunities:</p> <ul style="list-style-type: none"> clarify co-ordination 					<p>accommodation has recently been completed and the outcomes will inform future development plans.</p> <ul style="list-style-type: none"> Brentwood Court is due for refurbishment and the plans are currently with planning with the hope for on site work to begin in the next financial year. A consultation has been carried out with residents which has received positive comments. Work is to continue on developing services in response to the feedback in the consultation. <p>Coordination of Day Opportunities A Community Co-ordination Role has been created to work within the Day Opportunities and Independent Living Services Teams in Cardiff. The role includes engagement with communities to establish need and liaison with activity providers to provide local opportunities in response to that need. The role also works with Community Hubs to enable diverse activities within the Hubs. Successes so far have included the establishment of 'Well-being Wednesday', providing a range of activities and events at local Hubs for older people. This approach is being expanded to other Community Hubs within the city.</p> <p>Meetings have also been arranged with existing Day Centres to see how they can work with Community Hubs to make use of local facilities.</p> <p>A 'Sharing Group' with Public and 3rd Sector partners</p>		

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
<p>role and embed this way of working into the team;</p> <ul style="list-style-type: none"> link in with local organisations to deliver information and then sessions/activities in our hubs and sheltered housing complexes based on learning from the events and feedback via Independent Living Officers. <p>Locally based home care:</p> <ul style="list-style-type: none"> Deliver the revised model of person-centred home care with an external partner. Measure the model comprehensively against existing care packages and reablement services in terms of quality, cost and customer satisfaction Understand the 					<p>takes place on a monthly basis to provide updates and information sharing on community activities, events and initiatives undertaken within local communities.</p> <p>Despite significant efforts, the Locality Care project has been closed due to the lack of service uptake by potential clients. A project closure report has been considered by the ICF Programme Board to ensure lessons learned are shared and the remaining funding has been used to support region-wide winter plans for the remainder of 2017-18.</p>		

	Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	successes and failures of the pilot and using the learning to map a transferable model of home care							
3.3	<p>Develop Cardiff and Vale of Glamorgan as a Dementia Friendly Region:</p> <p>Develop and Agree a new Dementia Strategy for Cardiff and Vale for 2017-2027 (with 3 year Action Plan).</p> <p>Dementia friendly North Cardiff:</p> <ul style="list-style-type: none"> Support and embed the local Dementia Focus Group of new and existing Dementia champions, including those living with dementia and their carers Work with Alzheimer's UK to help guide/support the 	Part 2: <i>General Functions & Overarching Duties</i>	March 2017	C&V Dementia Task Group/ RPB	Consultant in Public Health Medicine	<p>The C&V Dementia Strategy has now been finalised and aligned with the National Dementia Action Plan. The Strategy is due to be considered at the RPB on 10th May.</p> <p><u>Dementia Friendly North Cardiff</u></p> <p>The Dementia Friends Group has been meeting every 6-8 weeks to progress dementia support and associated work in Cardiff North. The group includes representatives from South Wales Police, South Wales Fire & Rescue Service, Cardiff Hubs and Libraries, and Independent Living Services. A monthly support session for people with Dementia and their carers takes place at Thornhill Church Centre. Recent Dementia Friends Champion sessions have created several new Dementia Champions in Cardiff North.</p> <p>An action plan for Cardiff North has been developed and this plan links directly to the City Wide Dementia Friendly Cardiff plan. A Dementia Friendly Pledge has been created and several organisations from Cardiff North have signed the Pledge, committing to helping</p>	*Core *ICF	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	<p>Dementia Focus group to develop a local plan for North Cardiff</p> <ul style="list-style-type: none"> • Intergenerational working: • Support specialist age appropriate Dementia Friends sessions for children delivered in schools via classes or assemblies • build on this connection to create links between local schools and sheltered housing complexes and residential care homes 				<p>the whole of Cardiff become Dementia Friendly. Sunrise Senior Living in Cyncoed and Parc Cefn Onn in Thornhill are expected to sign the Pledge shortly.</p> <p>16 intergenerational Dementia Friends sessions took place at a variety of locations during the last quarter, creating 129 Dementia Friends. Dementia Friends sessions have taken place with 2nd Rhiwbina Beavers and 22nd Cardiff Cubs, involving children aged between 6 and 10 years old. Future sessions are planned with Llanishen and Lisvane Scout Group (ages 6 to 14 years). Dementia Friends sessions are regularly being promoted through the Healthy Schools initiative, with Coed Glas (North Cardiff), Thornhill Primary (North Cardiff), Gabalfa Primary (West Cardiff) and Kitchener Primary (South West Cardiff) expressing interest.</p> <p>Work with local schools is ongoing and links with local Scout and Guide Groups have been established to help support Dementia initiatives in Cardiff North.</p> <p>All staff within 24/7 Services, Telecare, Meals on Wheels and Sandown Court are now Dementia Friends. Fire officers in Whitchurch Fire Station and Roath Fire Station also attended Dementia Friends sessions during the past quarter.</p>		

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
					<p><u>Dementia Friendly Vale of Glamorgan</u></p> <ul style="list-style-type: none"> • The Dementia Friendly Penarth Steering Group was established in 2017 and two meetings have been held. Work will be taking place to invite organisations to become ‘working towards dementia friendly’ and will include: shops, GP practices, dentists, pharmacists, hospitality and leisure sector, local government, transport services, emergency services, libraries, churches, religious groups and third sector bodies. Work will also be done to engage the local press and media and establish a social media presence. • The Dementia Friendly Barry Steering Group has been meeting for over 2 years • Both work closely with the Alzheimers Society, the C & V Public Health Team and a variety of stakeholders. • The Steering Group has worked with Public Health Team to begin to develop Dementia Friendly accreditation scheme for Vale. • A Dementia Friendly Vale website developed and recently launched. • A range of businesses have been contacted about becoming Dementia Friendly. • Dementia Friends training has been provided throughout Vale to a range of stakeholders, including health and social care staff, third sector and businesses. 		

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
					<ul style="list-style-type: none"> Third sector organisations have been supported to provide dementia services via ICF investment funds managed by GVS (This includes The Memory Jar, Cowbridge and Action 4 Elders in Rondel House). <p>An update on current work regarding Dementia Strategy Plans will be considered by the Regional Partnership Board on 10th May 2018.</p>			
4. Home First and Patient Flow								
4.1	<p>Priorities for 2017-18:</p> <p>Establish an agreed Whole System Dashboard based upon identified RPB and SLG priorities for 2017-18.</p>	<p><i>Code of practice in relation to measuring social services performance – issued under section 145</i></p>	June 2017	SLG	Assistant Director – Integrating Health and Social Care, Cardiff & Vale UHB	<p>A dashboard has now been developed and is being tested during Quarter 4 to review usefulness of the indicators and resources required to collate. The draft was considered at the May SLG who have made a series of recommendations to address before a final, outcomes-focused summary can be presented to the RPB in October 2018.</p>	<p>*Core *ICF</p>	A
4.2	<p>Continue focus on numbers and reasons for Delayed Transfers of Care Ongoing implementation of Home First Plan –to include:</p> <ul style="list-style-type: none"> continued training and awareness raising across multidisciplinary teams Review of 	<p><i>Code of practice in relation to measuring social services performance – issued under section 145</i></p> <p>WG Health and Care Standard 1 Governance</p>	Monthly	SLG/ Partnership Scrutiny Group	Directors of Social Services/ Chief Operating Officer, UHB	<p>Home First plan priorities are now being included within the ‘Get Me Home’Group. An overview of this work was provided as part of the RPB agenda in March 2018.</p> <p>The Work Plan identifies the need to develop a Domiciliary Discharge to Assess model for potential funding in 2018-19.</p> <p>The Integrated Discharge Service (IDS) team has</p>		G

	Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	<p>IDS/CRT/ECAS/FOPAL interfaces</p> <ul style="list-style-type: none"> • Ongoing implementation of bridging teams and discharge to assess models. • Review of Partnership DToC Targets 	<p><i>Leadership & Accountability</i></p>				<p>provided 105 training sessions to multidisciplinary staff in 2017-18 so far, via ward based and multi agency seminars.</p> <p>The IDS team has been re launched and working patterns altered to ensure support is provided daily to ward board rounds and internal communication systems altered to ensure rapid hand over of actions</p> <p>The Deconditioning campaign has been launched throughout the health board and is the one of the main priorities within the “Get Me Home” seminars .</p> <p>Partnership DTOC Targets have been reviewed to consider both the number of delays and the consequent bed utilisation rate. The DTOC targets have been consistently met throughout the quarter.</p> <ul style="list-style-type: none"> - 47 DTOCs were reported in March 2018. This is a decrease of 11 patients from March 2017. - March 2018 reported 1,124 bed days lost as a result of delay. This is a decrease from c. 1,400 bed days lost in March 2017. - The IDS has received 14,777 calls so far - 1,271 social work allocations have been facilitated. 		
5. Integration and Joint Commissioning								
5.1	Prioritise the integration of services/pooled budgets in							

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
	relation to:							
5.2	<p>Older people with complex needs and long term conditions, including dementia.</p> <ul style="list-style-type: none"> • Agree statement of intent for older people services • Complete mapping of current older people services and modelling of future demand • Agree new service model for older people • Develop and agree Market Position Statement for Older People • Agree new dementia strategy for older people 	Part 9: Partnership Arrangements	April 2018	RPB/SLG	Assistant Director – Integrating Health & Social Care	<p>A Statement of Intent for older people services, service mapping and a market position statement for older people care and support services have all been completed.</p> <p>The consultation on the Draft Dementia Strategy has been completed and the final Strategy has been completed to reflect feedback as per Section 3.3 above. A full update will be provided as part of the RPB's May 2018 agenda.</p>	*Core *ICF	G
5.3	<p>Establish pooled budgets for care home accommodation</p> <ul style="list-style-type: none"> • Establish pooled budget for care accommodation • Agree common specification • Agree common contract 	Part 9: Partnership Arrangements	By 6 th April 2018	RPB/SLG		<p>The establishment of a non risk sharing pooled budget for older people (over 65 years) including Continuing Health Care, Funded Nursing Care and Local Authority responsibilities, hosted by Cardiff Council, has now been agreed by Cardiff and Vale of Glamorgan Cabinets and the UHB Board.</p> <p>A Task & Finish Group is in place across the partners to develop a new service specification</p>	Core *ICF *PCF *FNC/ CHC	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	<ul style="list-style-type: none"> • Agree common fee setting process • Agree consistent approach to quality assurance 				<p>and common contract. The Group are currently considering the Welsh Government’s consultation on Phase 2 of the implementation the Regulation and Inspection of Social Care (Wales) Act 2016 so this can be reflected in the final service specification. The terms and conditions are being drafted by Vale of Glamorgan Legal team, with Cardiff and UHB oversight. Consultation is planned to take place with providers and older people in July.</p> <p>Regarding a common fee setting process, a task and finish group has been established across the three partners to develop a shared message to ensure that all providers are updated across the region in a timely way:</p> <ul style="list-style-type: none"> • Different fee levels across the Local Authorities have been collated and analysis completed on the rates paid. There is a notable difference in rates so work will need to be done over the next year to increase alignment. • A letter has gone to providers of services for Vale of Glamorgan Council and the UHB notifying them of the uplift that is on offer and discussions have been initiated with Providers. A similar letter from Cardiff Council will be disseminated shortly. <p>A Task & Finish Group has been formed to focus on a</p>		

	Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
						regional approach to Escalating Concerns and Quality Assurance. The draft Joint Escalating Concerns Policy, August 2017 will be reviewed and developed by the group.		
5.4	<p>People with learning disabilities</p> <ul style="list-style-type: none"> • Undertake regional review of LD services for Adults • Continue implementation of the ICF supported pilot to integrate services for people with learning disabilities focusing upon: <ul style="list-style-type: none"> - Early intervention and prevention; - Services for children and young people with complex needs; - Services for adults with learning disabilities; - Services for parents with a learning difficulty 	Part 9: <i>Partnership Arrangements</i>	From April 2016 onwards	RPB/SLG	Director of Social Services, Cardiff Council.	<p>Work to deliver the Disability Future Programme continues with positive progress displayed across the majority of workstreams.</p> <p>An enhanced multi-agency workforce has now been established to pilot an integrated, co-ordinated approach for children with complex needs to reduce waste and variation.</p> <p>Access to first level services have been enhanced, supporting individuals with learning difficulties to engage in their communities without the need for statutory support. To date:</p> <ul style="list-style-type: none"> - 465 referrals have been made for proportionate assessment (Baseline = 200). - 95% of families feel better informed (Baseline = 80%) - 100% of families feel less isolated (Baseline = 80%) <p>Access to independent Living Skills has also been enhanced:</p> <ul style="list-style-type: none"> - 28 individuals accessed support to maintain and build independence skills (Baseline = 25). - 84% reported an improvement in their knowledge / skills for independence (Baseline = 80%). 	* Core *ICF	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/ Resource Contributions	RAG
	<ul style="list-style-type: none"> Complete on-going benefits assessment in relation to IHSCCCP LD and Mental Health Care Home Framework. 				<p>Services have been piloted for parents with Learning Disabilities. To date:</p> <ul style="list-style-type: none"> - 40 parents have been supported (Baseline = 20). - 22 families have been supported (Baseline = 20). - 65% of referrers identified a reduced level of risk following direct intervention (Baseline = 65%) - 78% of parents demonstrated an improved outcome in their parenting skills (Baseline = 70%) - 83% of children were identified as being appropriately placed following the intervention (Baseline = 100%). <p><i>IHSCCCP Learning Disabilities and Mental Health:</i> A financial benefits assessment has been undertaken. Implementation of the Framework is subject to ongoing discussion between partners but currently not being progressed due to additional cost implications.</p>		
5.5	<p><i>Carers, including young carers.</i></p> <ul style="list-style-type: none"> Support the work of the Carers Engagement project and establish a Forum; Support the ongoing action plan for Young Carers which is based upon the following themes: 	Part 9: Partnership Arrangements	March 2018	RPB/SLG	<p>Head of Adult Services, Vale of Glamorgan Council / Assistant Director, Adult Services,</p> <p>A Joint Adult / Young Carers Workstream Group has now been established with relevant colleagues from across the region. Initial work is focusing upon developing a Position Statement on the current services in place for carers to inform work plans. The Workstream has also been asked to incorporate requirements identified within the Area Plan in regard to Carers.</p> <p>The initial work plan includes the implementation of various Task Groups to:</p>	*Core Fund *Carers Fund	A

	Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
	<p>- Partnership: implementation of an assessment toolkit;</p> <p>- Awareness Raising: roll-out of a generic training package;</p> <p>- Educational Framework: roll out of the Young Carers in Schools Award</p> <p>- Information Framework.</p>				City of Cardiff Council	<p>- review and prioritise current performance indicators,</p> <p>- ensure the development of a future vision that complies with both national and local requirements,</p> <p>- bring together relevant funding streams.</p> <p>Following a presentation at the RPB Development Workshop on Preventative Interventions, it has been agreed that the region should consider the potential of joining the Ffrind I mi campaign and extending the service to cover Cardiff and the Vale of Glamorgan. Details of the Ffrind I Mi Campaign have been shared with the Workstream Group to consider potential linkages in the future.</p>		
5.6	<p>Integrated Family Support Services, including the establishment of pooled funds in relation to family support functions</p> <ul style="list-style-type: none"> • Support the ongoing work plan for Integrated Family Support Services; • Continue to take domestic abuse referrals in line with extended criteria • On-going work to support those with 	Part 9: Partnership Arrangements	On-going	RPB/SLG	Assistant Director – Children’s Services, Cardiff Council/ Vale of Glamorgan Council	The Annual Report was published and a presentation on current priorities was made to the Regional Partnership Board on 1 st February 2018 outlining the positive progress made so far, the current status of the service and its plans for the future. A further update will be diarised for the RPB in 2018-19.	*Core	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/ Resource Contributions	RAG	
	adverse childhood experiences							
5.7	<p>Children with complex needs due to disability or illness.</p> <ul style="list-style-type: none"> Continue implementation of the pilot to integrate services for children with complex needs specifically, those with Continuing Care status and those young people with pending requests for assessment for Continuing Care. 	Part 9: <i>Partnership Arrangements</i>	March 2018	RPB/SLG	Director of Social Services, Cardiff Council	<p>Work to deliver the Disability Future Programme continues with positive progress displayed across the majority of workstreams.</p> <p>An enhanced multi-agency workforce has now been established to pilot an integrated, co-ordinated approach for children with complex needs to reduce waste and variation. The project is completing a re-design phase for 2018-19 to take account of skill mix availability.</p> <p>94 children have been referred so far (Baseline = 65).</p>	<p>*Core *ICF</p>	A
5.8	<p>Integrated Autism Service</p> <p>Continued development of an Integrated Autism Service for Cardiff & Vale in line with the national development plan</p>	Part 9: <i>Partnership Arrangements</i>	March 2018	RPB/SLG	Director of Social Services, Cardiff Council	<p>The Integrated Autism Service was launched successfully in September 2017. Reporting against agreed Welsh Government outcomes has been undertaken as part of the quarterly reporting.</p> <p>44 adults have been accepted by the team for ongoing assessment and diagnosis; 112 adults and 9 children have received support and intervention; 12 parents / carers have received group intervention. The adult diagnostic assessment waiting time is 7 months, a reduction of 2 months since the</p>	ICF	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
					<p>introduction of the new service.</p> <p>6 adults have demonstrated an improvement in anxiety measures so far.</p> <p>4 adults have demonstrated an improvement in depression measures so far.</p>		
5.9	<p>Consider whether alternative not for profit business models will best meet the well-being needs of their local population</p> <ul style="list-style-type: none"> • Further develop the Cardiff & Vale Social Vale Forum • Continue exploring greater development and use of social enterprises in relation to care and support 	<p>Part 2: <i>Code of Practice (General Functions)</i></p> <p><i>Section 16</i></p>	June 2017	RPB/SLG	<p>Assistant Director – Integrating Health & Social Care</p> <p>A workshop was held in May 2017 to scope out the terms of reference for the Social Value Forum and it was agreed it would be developed as a ‘virtual’ network to develop joint approaches and best practice.</p> <p>The first Social Value Forum event ‘Understanding procurement to deliver’ innovative public services was held on 7th September. The workshop report can be found here.</p> <p>As part of the Social Value Forum, the Partnership has appointed a number of ‘champions’ to help develop the work in this area.</p> <p>A Steering Group including the Champions, RPB third sector representatives and statutory partners met in November 2017 and discussed ideas in relation to case studies, community benefits and defining social value in tender documents. A further meeting took place on 8th February 2018 where it was agreed that a template should be developed to encourage a social</p>		G

Requirement/Partnership Strategic Priority		Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
						value focus within the Invitation to Tender process for partner organisations. A workshop will now be held with Social Value Champions to consider a draft proposal.		
5.10	Ensure that workforce development plans are fit for purpose in meeting the emerging needs of the integration agenda.	Part 9: <i>Partnership Arrangements</i>	On-going	RPB	Director of Social Services, Cardiff Council	<p>The SLG received a presentation on the Cardiff and Vale Care and Support Regional Workforce Partnership in May 2017.</p> <p>A facilitated RPB Workshop took place on 27th November 2017 to identify scope and priorities for wider action in relation to workforce issues. The Director for Social Services within the Vale of Glamorgan Council has now taken the lead for this work and plans are being developed around ways of working regionally to develop the existing 'Careforce'. A further update will be brought to the Regional Partnership Board over 2018-19.</p>	*Core *DTG	G
5.11	*New Action* Ensure that solutions are in place to allow data sharing between partners and across organisational boundaries	Part 9: <i>Partnership Arrangements</i>	On-going	RPB	Senior Manager Performance and Compliance, Performance and Information, Cardiff and Vale	This priority was identified within the RPB's workshop focusing upon Preventative Interventions in September 2017. Initial plans to develop data sharing protocols between General Practitioners and External Contractors are being re-designed in light of stakeholder feedback. The revised plans were discussed by the UHB Medical Director and Director of Public Health and Information with a view to establishing an implementation plan.	*Core	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
				UHB				
6. Cardiff and Vale Welsh Community Care Information System Regional Collaboration Model								
6.1	Development of WCCIS across the region <ul style="list-style-type: none"> To support the ongoing implementation plan for WCCIS. Business analysis, development and implementation of the WCCIS product in the Vale of Glamorgan, including system structures to support Cardiff Council and the UHB adoption of the same system structures at a later date; Specification and agreement on requirements to support deployment orders for Cardiff Council and the UHB; Initial business analysis for Cardiff Council and UHB services to affirm 'as is' working practices. 	Part 2: Code of Practice (General Functions)	March 2018	SLG	Deputy Director, Primary, Community and Intermediate Care, Cardiff & Vale UHB	<p>Vale of Glamorgan Council: go-live achieved on 27th November. The benefits of the new system are already being experienced from being able to access a shared record across the live WCCIS sites in other parts of Wales.</p> <p>Cardiff Council: the Social Services Directorate and the Council's commitment to implementing a Welsh Community Care Information System remains unchanged. However the extensive testing it has undertaken has been unable to evidence that WCCIS is yet able to meet the Council's business needs, or that it can sustain a safe and reliable platform for operational purposes over the short to medium term. Cardiff Council will continue work with UHB colleagues to identify how any challenges to implementation will be overcome at a future date.</p> <p>Cardiff and Vale UHB: The UHB supports, in principle, WCCIS as a tool to support transformation and integrated care. The UHB intends to adopt the tool as part of a transformation approach to deliver the benefits of further integration and the shared record. The timing of this will be based on an objective assessment, however as the UHB already has a well-functioning IT system for community services and mental health this will reposition a deployment to the later stages of the programme, enabling LHBs without a community IT system to deploy as a priority. The</p>	*Core *ICF	A

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG	
					<p>UHB still intends to time deployment to be synchronised with the larger local authority in the region – Cardiff Council - and will continue to work to deploy regionally.</p> <p>Regional: The region has taken a unique approach within Wales by ensuring the design of the system is focused upon a region-wide service model that is led by service need.</p>			
7.	Delivery Infrastructure							
7.1	<p>Priorities for 2017-18: Ensure there is an annual resources agreement to support the Regional Partnership Board to provide sufficient resources for the partnership arrangements in accordance with section 167 of the Act. Particular emphasis to be placed on prioritising change capacity within organisations to accelerate transformational change.</p>	Part 9: <i>Partnership Arrangements</i>	April 2017	SLG/RPB	Directors of Social Services and Director of Strategy and Planning, Cardiff & Vale UHB	<p>The 2017-18 budget was approved in quarter 1 of 2017-18, noting the use of ICF funding to support service integration for citizens whilst also supporting longer term planning and development.</p> <p>RPB agendas have been focused on key partnership priorities which in turn have helped to promote wider cultural change and / or facilitate that available capacity is focused upon accelerating change e.g. ICF capital funding has been allocated to undertaking baseline exercise on accommodation for Older People. This will in turn inform future Housing / Accommodation plans for the future.</p>		G
7.2	Development of a Regional Communications Strategy to complement the National Strategy being	Part 9: <i>Partnership Arrangements</i>	On-going	SLG/RPB	Assistant Director – Integrating Health	To date 2 RPB Development Sessions has taken place with a focus upon Preventative Interventions and Workforce Development. Other workshops focusing upon Pooled Budgets, Procurement, GoodGym and	*Core *ICF *DTG	G

Requirement/Partnership Strategic Priority	Act Duties	Time-scale	Lead Decision body	Lead Officer(s)	Quarterly Update	Funding/Resource Contributions	RAG
<p>delivered by Welsh Government</p> <ul style="list-style-type: none"> • Embed existing communication channels • Deliver an awareness raising campaign re. the work of the Partnership as a whole. 				<p>& Social Care</p>	<p>Area Plan development have also taken place to ensure communication and engagement on key partnership priorities.</p> <p>The Partnership Website, quarterly newsletter and regular social media communications are all in place and continue to be updated. A specific communications plan for ICF-funded services has been initiated.</p>		